Users Roles

1. **Administrators** have read/write access to data within the system. They will set up and manage Faculty, Packages, Commitments, Allocations, etc.

2. **Financial Administrators** will be notified of allocations being requested/processed. NOTE: A Financial Admin must have Administrator access as well in order to add/edit commitments/allocations.

3. **Package Approvers** will be notified once the package is ready to be sent through the approval process. They can view data but not edit. Approving a Package within their Org will send it to the next stage of the approval workflow.

4. **Reviewers** will be able to look over a package and insert a comment about the package while they are reviewing it. They are not required to review the package except by policy set in individual orgs.

5. **Point of Contacts** will be notified once a package is FULLY approved in all related orgs. A Point of Contact can be specified for each package type: New Hire, Retention, Cost Share, Other.